

**IDAHO BOARD OF MORTICIANS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 5/7/2019**

**BOARD MEMBERS PRESENT:** Craig L Geary - Chair  
Steve Gordon

**BOARD MEMBERS ABSENT:** James R. Sommer

**BUREAU STAFF:** Kelley Packer, Bureau Chief  
Nicholas Krema, General Counsel  
Rob McQuade, Legal Counsel  
Dicsie Gullick, Management Assistant

The meeting was called to order at 2:00 PM MDT by Craig L Geary.

**LEGISLATIVE REPORT**

Ms. Packer presented a legislative update. She explained the changes which will be made to the Board's applications and website for applicants who are active duty military, veterans, and their spouses as a result of H248 being signed into law. She updated the Board on the status of its administrative rules and the procedure by which those will remain in effect after June 30.

**PROPOSED LAWS AND RULES**

Mr. McQuade updated the Board on the Red Tape Reduction Act and the Bureau's process to review each Board's rules over the next two years.

**RULES REAUTHORIZATION**

Mr. McQuade reviewed the Board's rules with recommendations for some rules not to be reauthorized. Mr. Gordon made a motion to authorize the Bureau of Occupational Licenses to reauthorize IDAPA 24.08.01, the rules of the Idaho Board of Morticians, to renew all rules except sections 010 and 550. It was seconded by Mr. Geary. Motion carried.

**NEW BUSINESS**

**REVIEW INACTIVATION FORM**

The Board reviewed a draft of the inactivation form. Mr. Gordon made a motion to approve and post the form. It was seconded by Mr. Geary. Motion carried.

## **CORRESPONDENCE**

The Board reviewed correspondence from Mr. Mallea, the attorney for the Idaho Funeral Service Association; Mr. Krema's response to Mr. Mallea; and an email from the International Conference of Funeral Service Examining Boards regarding unlicensed practice. The Board took no action.

## **EXECUTIVE SESSION**

Mr. Gordon made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Geary. The vote was: Mr. Gordon, aye, and Mr. Geary, aye. Motion carried.

Mr. Gordon made a motion to come out of executive session. It was seconded by Mr. Geary. The vote was: Mr. Gordon, aye, and Mr. Geary, aye. Motion carried.

## **APPLICATIONS**

Mr. Gordon made a motion to approve the following for licensure pending inspection:

901166893

Mr. Gordon further moved to approve the following for licensure:

WOOD BRIAN J

MCA-1562

It was seconded by Mr. Geary. Motion carried.

## **ADJOURNMENT**

Mr. Gordon made a motion to adjourn the meeting at 2:31 PM MDT. It was seconded by Mr. Geary. Motion carried.

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Craig L Geary, Chair

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James R. Sommer

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Steve Gordon

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Kelley Packer, Bureau Chief